



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
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**TENDER NOTICE**

**SELECTION OF PARTIES FOR RUNNING OF HAFED RICE MILLS DURING  
KHARIF YEAR 2010-11.**

Hafed intends to run its Rice Mills located at Pehowa, Kalayat, Radaur, Dhand, Pillukhera, Samalkha, Rania, Ding & Kalanwali in the State of Haryana during Kharif year 2010-11 in association with private parties having experience in running of Rice Mills. The interested parties may submit their willingness in the prescribed proforma containing broad terms and conditions which can be had from Rice Division, Hafed Corporate Office, Sector-5, Panchkula (Haryana) on payment of Rs.500/- (non refundable) on any working day during office hours. The parties are required to submit their willingness to Hafed Corporate Office, Panchkula on or before 02.08.2010 at 12.00 PM. The offer will be opened on 02.08.2010 at 2-00 PM in the presence of the parties who may wish to be present. Managing Director Hafed reserves the right to accept or reject any/all tenders without assigning any reason.

Tender document along with terms & conditions can also be downloaded from our Web site [www.hafed.nic.in](http://www.hafed.nic.in). If downloaded from our website, a draft of Rs. 500/- (Five Hundred only) should be submitted towards the cost of tender document alongwith technical bid.

**MANAGING DIRECTOR**



The parties who are interested in running of Rice Mills may give their consent on the terms & conditions detailed below and may apply for the same in the prescribed proforma annexed herewith.

**2. Eligibility Criterion / Qualifications for selection of the party :**

Only those reputed parties who satisfy the following necessary conditions will be eligible for selection.

**Model 'A' :**

- i) That firm must have sufficient experience of milling of paddy/ delivery of rice to FCI. The party must have milled the following minimum paddy in the last 2 years i.e. Kharif Marketing Season 2008-2009 & 2009-10.

Capacity of Rice Mill	Name of Rice Mill	Minimum paddy which have been milled/equivalent Rice delivered out of this paddy.
For 2 MT rice	Samalkha, Pehowa, Kalayat, Pillukhera, Ding, Kalanwali & Rania.	6000 MT
For 4 MT Rice	Radaur & Dhand	8000 MT

The party will produce certificate in support of milling of paddy/ delivery of rice to FCI from the concerned agency.

- ii) The party should not be defaulter for delivery of Custom Milled Rice of any of the Govt. agency for which also they will produce certificate from the D.M., Hafed where the party is situated.
- iii) That there is no court case between Hafed and the party.
- iv) The party must have its own VAT No./TIN No. and Food Grain License No. and PAN etc.

- v) All the terms & conditions mentioned in the document must be full filled by the firm / partnership / company and not the partner individually.
- vi) The party should preferably be located in the vicinity of Hafed Rice Mills.
- vii) The party who have run Hafed Rice Mills & performed well in the previous milling season may be given preference in Current KMS 2010-11, if the rates offered are competitive.

### **Model 'B'**

Under this Model, the criteria for selection of parties will be as under:-

- a) That the party must have rich experience in export of Rice for which the party must have minimum export turnover of Rice of Rs. 20 crores in the last two years for which they will produce documentary proof.
- b) That there is no court case between Hafed and the party.
- c) That the party should not be defaulter for delivery of Custom Milled Rice of any or the Govt. agency for which he will produce certificate from the District Manager Hafed where the firm is situated.

### **3. Offers :**

- i) The offers are required to be made in two parts i.e. Technical Bid (Annexure - I) and Financial Bid (Annexure-II) in two separate sealed covers.
  - a) Technical Bids should contain all the details required in Annexure-I.
  - b) The Financial Bid (Annexure-II) should contain the rates of Milling Charges to be paid by the party which should not be less than the rates mentioned in the document.
- ii) The first sealed cover containing Technical Bid should be super scribed as 'TECHNICAL BID' to run Hafed Rice Mills Pehowa, Kalayat, Radaur, Dhand, Pillukhera, Samalkha, Rania, Ding & Kalanwali under Model 'A' or Model 'B' in association with Hafed.
- iii) The second sealed cover containing FINANCIAL BID should be super scribed as 'FINANCIAL BID' to run Hafed Rice Mills Pehowa, Kalayat, Radaur, Dhand, Pillukhera, Samalkha, Rania, Ding & Kalanwali under Model 'A' or Model 'B' in association with Hafed.

- iv) Both Technical and Financial Bids (sealed separately) should be kept in one envelope which should be subscribed as "Willingness For running the Hafed Rice Mills" Pehowa, Kalayat, Radaur, Dhand, Pillukhera, Samalkha, Rania, Ding & Kalanwali under Model 'A' or Model 'B' and should be addressed to Chief General Manager, Hafed Corporate Office, Sector-5, Panchkula-134109, so as to reach latest by 12.00 PM on 02.08.2010. Technical Bids will be opened at 2-00 PM & Financial Bids at 3.00 PM on the same day in the presence of authorized representatives of the parties who may wish to be present.
- v) Both Bids i.e. Technical Bid and Financial Bid are required to be submitted by all the parties.
- vi) If any party, wish to offer rates for running of more than one Hafed Rice Mill, the party is required to give his preference-wise offer for each Rice Mill on separate Tender document. Separate Earnest money will have to be deposited. However, keeping in view the performance of the party who run Hafed Rice Mills during KMS 2008-09 and 2009-10, particularly the performance regarding delivery of CMR to FCI well in time, Hafed can consider allotment of more than one Rice Mill to one party.

**4. Validity :**

The offers should be valid for a period of 45 days from the date of opening thereof.

**5. Earnest Money Deposit :**

The offers of the party should be accompanied with Earnest Money of Rs. 5.00 Lacs for each Hafed Rice Mill in the shape of Demand Draft drawn in favour of "The Haryana State Cooperative Supply and Marketing Federation Limited" payable at Panchkula / Chandigarh.

**6. Security :**

That the party to whom the Rice Mills is allotted will have to deposit security of Rs.10.00 Lacs each in case of Hafed Rice Mills Radaur & Dhand and Rs. 6.00 lacs in case of Pehowa, Kalayat, Pillukhera, Samalkha, Rania, Ding & Kalanwali through Demand Draft in favour of "The Haryana State Cooperative Supply &

Marketing Federation Limited" payable at Panchkula / Chandigarh. However, no interest on security amount will be paid by Hafed.

**7. Broad Terms and Conditions of running of Hafed Rice Mills under Model 'A' :**

- i)** That the party will have to make payment of milling charges on the basis of quantities given as under:-

S.N.	Hafed Rice Mills	Minimum Qty. of paddy for which Hafed will charge milling charges.
1	Radaur	7000 MT
2	Dhand	7000 MT
3	Pehowa	4000 MT
4	Kalayath	4000 MT
5	Pilukhera	4000 MT
6	Samalkha	4000 MT
7	Ding	4000 MT
8	Kalanwali	4000 MT
9	Rania	4000 MT

- ii)** That the party will have to pay minimum of following charges for milling of paddy :-

<b>a)</b> Rice Mills where parboiling facility is not available (HRM Radaur, Pehowa, Kalayat, Dhand, Pillukhera & Samalkha)	Variety	Rates per qtl.
Raw Milling	Non Basmati Paddy	Rs. 20/- per qtl.
	Basmati Paddy	Rs. 25/- per qtl.

<b>b)</b> Rice Mills where parboiling facility is available (HRM Ding, Rania & Kalanwali)	Variety	Rates per qtl.
For Raw Milling	Non Basmati Paddy	Rs. 20/- per qtl.
	Basmati Paddy	Rs. 25/- per qtl.
For Parboiled Rice	Non Basmati Paddy	Rs. 25/- per qtl.
	Basmati Paddy	Rs. 30/- per qtl.

In case the party is unable to mill quantity mentioned above then the milling charges for the shortfall will be recovered at the rate of Non Basmati Paddy.

- iii) **That in case party install additional machines like Sortex / packing machine all the investments will be made by them. In that case Hafed will provide covered space for putting up of such machine. In such cases extra expenditure on labour, transportation, electricity charges on running of sortex machine for taking the stocks from the Mills Room to the Sortex point will be on party's account and Hafed will charge minimum Rs. 5/- per qtl. of Rice to be Sortexed in addition to expenditure incurred.**
- a) **In case party intends to invest Rs. 20.00 lacs or more for installation of new machinery in our Rice Mills in consultation with local level Hafed's staff then Hafed can consider their request for running of such Hafed Rice Mills for 3 years provides the party pays competitive and prevalent milling rates every year in the adjoining Rice Mills to Hafed.**
- iv) That in case of paddy purchase under price support operations is allotted to them then Hafed will provide wooden crates, tarpaulins and polythene covers available with Hafed for storage of paddy free of charges. Hafed will also provide storage space for storage of gunny bags and rice for temporary storage for the paddy purchased under price support operation.
- v) **That in case of paddy purchased by the party on their account, Hafed will charge storage charges for use of Hafed's wooden crates, polythene covers and tarpaulins for storage of paddy in the open @ Rs.1/- per qtl. per month. In case such storage articles like wooden crates, tarpaulins and polythene covers are not used, such charges will not be recovered / charged.**
- vi) **That where Hafed godowns have been used for storage of paddy / rice other than paddy / rice purchased under price support operations,**

**Hafed will charge storage charges at the rates Rs. 2.50/- per qtl. per month.**

- vii)** That Hafed does not give any guarantee to provide paddy to the party as paddy on support price operation may not be available to Hafed due to market conditions / Govt. policy. In such cases the party will have to arrange the paddy at their own level.
- viii)** That the party shall make all additions, improvements or alternations in the machinery or layout only with consultation and prior consent of Hafed (local staff).
- ix)** That Hafed will try to arrange funds from Banks on the request of the party to the extent of 80% value of paddy (Naked price) actually received in the Hafed Rice Mill for which Hafed will charge interest 1% per annum over & above the interest rates of cash credit limit sanctioned by RBI for KMS 2010-11. The interest will be compounded on monthly basis.
- x)** Security will be converted into milling charges and for balance milling charges if any the party will make payment through advance cheques which will be encashed after milling of 25% of contracted quantity of paddy.
- xi)** That party will have to make payment to Hafed of the loan amount / interest and Storage charges before lifting of the equivalent quantity of stocks. Party will have to ensure that the total amount of loan, interest and storage charges, milling charges etc. are paid to Hafed before 30<sup>th</sup> June 2011 otherwise Hafed will be at liberty to dispose off paddy / rice lying with them so as to recover Hafed's dues.
- xii)** That party will arrange their own technical staff, labour, watch & ward staff to run the Rice Mill. Hafed will not provide any manpower to run the Rice Mills Pehowa, Kalayat, Radaur, Dhand, Pillukhera, Samalkha, Rania, Ding & Kalanwali under Model 'A'.  
All variable expenses will be borne by the party and they will retain the bye products.
- xiii)** That in case Hafed want to get its paddy custom milled from the party then Hafed will pay milling charges, driage, as per rates fixed by G.O.I. for the Kharif

Marketing Season 2010. The party will deliver CMR to FCI as per the out turn ratio fixed by G.O.I. All other terms of custom milling as specified by Govt. will be acceptable to the party.

- xiv)** That in case the party wants to get the plant and machinery and stocks of paddy/rice insured then all expenses on this account will be borne by them.
- xv)** That all office expenses such as telephone, stationery, water charges etc. will be borne by the party.
- xvi)** That Hafed will post its manager, accountant, store keeper in the mill to supervise / accountal the activities in the mill.
- xvii)** If the party requires some changes i.e replacement of major machinery items then 15% cost will be borne by the party.
- xviii)** In case sufficient paddy is not available and the millers are willing to shift paddy from near by centre, Hafed will pay Rs. 5/- per qtl. or actual transportation charges which ever is less on the quantities of paddy shifted from nearby purchase centres.
- xix)** Service Tax if any will be on party's account.

**Purchase of Permal Paddy on commercial basis**

In case Hafed purchase permal paddy on commercial basis and store the same in any of Hafed Rice Mills and intends to get the same custom milled than the party will custom mill such paddy on following terms.

- **Hafed will charge Rs. 20 per qtl. of paddy as Milling charges.**
- The party will given out turn ratio of 67% Rice.
- No driage allowance will be allowed.
- The party will deliver levy Rice to FCI on behalf of Hafed as per the percentage fixed by Govt.
- The balance levy free rice will be prepared by the associate of double polish, broken less of wand quality and packed in 50 kg. bag (Bag to be provided by Hafed).
- All expenses till packing and stitching will be borne by the party.
- All products will be the property of the party.

- **Hafed will pay milling charges @ Rs. 15/- per qtl. of paddy as fixed for CMR.**
- All incidentals charges upto stacking of paddy in Hafed Rice Mills will be borne by Hafed.

**B. Broad Terms & conditions for running of Hafed Rice Mills under Model 'B'**

i) That the party will supply minimum 6000 MT Basmati Paddy for milling in Hafed Rice Mill, Rania. Hafed can also mill app. 1500 to 2000 MT Paddy at Rania by giving 15 days notice to its export associate for milling of Hafed's own paddy for which associate exporter should have no objection.

S.No.	Hafed Rice Mills	Minimum quantity of paddy for which Hafed will charge milling charges
1.	Rania	6,000 MT

ii) That the party will have to pay the following minimum charges for milling of paddy under this Model 'B'.

<b>Non Basmati Paddy</b>	<b>Rs. 50/-</b>
<b>Basmati Paddy</b>	<b>Rs. 50/-</b>
<b>Golden Sella Basmati</b>	<b>Rs. 55/-</b>
<b>Golden Sella Basmati Brown</b>	<b>Rs. 110/-</b>
<b>Creamy Sella Basmati Brown</b>	<b>Rs. 105/-</b>

iii) That all bye products excluding Rice, Broken, Nakoo will be on Hafed's account.

iv) That the party will provide paddy in the Hafed Rice Mill premises. Hafed will arrange unloading and storage of paddy, milling of paddy and further delivery of Rice/Broken Rice loaded into trucks from the Rice Room Premises. All incidental expenses related to the internal movement of the

Rice Mill be on party's account. For example Hafed will store the Rice at one storage point and expenses is incurred on any further movement of Rice from one place to another will be on party's account.

v) That the labour/technical staff engaged by Hafed on contract basis will be arranged in consultation with the party. However, the party shall arrange minimum two

numbers chowkidars for safety of their stocks and expenses on this account shall be borne by them.

**vi)** That Hafed will provide accommodation for one flat for their staff members of the party free of cost in order to remain in the mills for supervising the work in case of requirement of more flats by you. Hafed will charge Rs. 1000/- per month for additional flat. However, the electricity/ water charges will be on party's account as per actual basis.

**vii)** That Hafed will provide for storage space for the entire quantity of paddy for which milling agreement will be entered into and no storage charges will be charged. **However, for the storage of Rice, no storage charges will be charged for one month. After that Hafed will charge storage charges @ Rs. 2.50 per qtl. of Rice/ Bye products per month.**

**viii)** That in case party install additional machines like Sortex/packing machine all the investments will be made by the party. In that case Hafed will provide covered space for putting up of such machine. In such cases extra expenditure on labour, transportation, electricity charges on running of sortex machine for taking the stocks from the Mills Room to the Sortex points will be on party's account and Hafed will charge minimum Rs. 5/- per qtl. of Rice to be sortexed in addition to expenditure incurred.

**ix)** In case party intends to invest Rs. 20.00 lacs or more for installation of new machinery in our Rice Mills in consultation with local level Hafed's staff then Hafed can consider their request for running of such Hafed Rice Mills for **3 years provides the party pays competitive and prevalent milling rates every year in the adjoining Rice Mills to Hafed.**

**x)** That after the period of contract, party will be at liberty to take their machinery or such machines can be given to Hafed on agreed rates.

**xi)** That Hafed will try to arrange funds from Banks on the request of the party to the extent of **80% value of paddy (Naked price) actually received in the Hafed Rice Mill for which Hafed will charge interest 1% per annum over**

**and above the interest rates of cash credit limit sanctioned by RBI for KMS 2009-10. The interest will be compounded on monthly basis.**

**xii)** That security will be converted in the milling charges and for balance milling charges if any, the party will make payment through advance cheques in four equivalent installments of paddy milling contract period.

**xiii)** That the contract is for a period upto 31.07.2010. In case of Sortex and other machines are put up the party then contract period will be extended with the mutual discussion and in that case Hafed will benchmark its variable expenses like electricity, wages to the technical person engaged on contract, labour charges, repair and maintenance etc. on the rates finalized during the current season over and above expenditure on this account in subsequent years will be on party's account.

**xiv)** Service Tax if any will be on party's account.

**8) Miscellaneous:**

- i) During the process of running of Hafed Rice Mill if there arises any problem that will be sorted out by the committee consisting of Addl.GM (Rice) Hafed H.O., Manager Rice Mills concerned and District Manager concerned.
- ii) That the party will have to enter into an agreement with the concerned District Manager Hafed on the performa prescribed by Hafed / State Govt.

**9) Arbitration :**

- ⇒ In case of any dispute arising between the parties of the terms and conditions of this tender / agreement, the matter shall be referred to the Managing Director, Hafed or his nominee for arbitration, whose decision shall be final and binding on both the parties.
- ⇒ Documents downloaded from Hafed's website should be accompanied with a demand draft of Rs.500/- (Five hundred only) non refundable.
- ⇒ MD Hafed reserves the right to accept or reject any / all the offers without assigning any reason.

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**Annexure-I****TECHNICAL BID FOR RUNNING HAFED RICE MILLS AT \_\_\_\_\_**

- 1.** Name and complete address of the firm / Company.  
 Phone Nos.....  
 Fax No.....  
 E-Mail Address.....  
 Contact persons (Name & designation).....  
 VAT No.....  
 Food grain licence no.....  
 PAN No.....
  
- 2.** Details of ownership :  
 Whether :-  
 Partnership, Cooperative Society, Pvt. Ltd. Company or Public Ltd. Company.....
  - a)** The partnership firm should enclose  
 Photocopy of partnership deed.
  
  - b)** Private Ltd Co. / Public Ltd. Co. or Coop.  
 Society, a list of Board of Directors should  
 be attached.
  
- 3.** Earnest Money Rs. \_\_\_\_\_/- vide DD No. \_\_\_\_\_ dated \_\_\_\_\_  
 In favour of Hafed (payable at Panchkula/ Chandigarh) for HRM\_\_\_\_\_.
  
- 4.** Financial data of the firm etc. of last three years  
 (Upto Financial year 2009-10) (Rs. in Lacs)  

Sr.No.	Year	Net worth	Turnover	Net Profit
  
- (Supporting documents in terms of financial status of the Company i.e. Balance Sheet of last three years duly audited by Chartered Accountant be enclosed)
  
- a)** Credit worthiness certificate from bankers to be enclosed:-
  - i) upto 4000 MT paddy - Rs.50 lac.
  - ii) above 4000 MT paddy - Rs.1 crore.
  
- 5.** Name and address of Bankers of the firm.....

**6. Details of paddy milled:-**

(Qty. in Mts)

KMS	Centre	Paddy Milled		Rice Delivered		Remarks
		Own	Govt.	Own	Govt.	
						Name of agency whose paddy C/ Milled
2008-09						
2009-10						
Total						

(certificate of concerned agency enclosed)

**7.** .....

(Name and Designation of authorized Signatory along with authority letter who will Make correspondence and sign the agreement.)

We have gone through the detailed terms and conditions of Running of Hafed Rice Mills provided by Hafed. We shall also enter into agreement for Running of Hafed Rice Mills in the specified area on terms and conditions mentioned in the document. All the terms and conditions in this documents are acceptable to us.

Place  
DateSignature of the Party  
Name  
Designation  
Address  
Company / Firm seal

## Annexure-II

### FINANCIAL BID FOR RUNNING OF HAFED RICE MILL \_\_\_\_\_.

Name and complete address of the firm / Company

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We hereby agree to pay milling charges \_\_\_\_\_% above the minimum charges mentioned as given below for Hafed Rice Mills \_\_\_\_\_

#### MODEL-A

##### a)

Rice Mills where parboiling facility is not available (HRM Radaur, Pehowa, Kalayat, Dhand, Pillukhera & Samalkha)	Variety	Rates per qtl.
Raw Milling	Non Basmati Paddy	Rs. 20/- per qtl.
	Basmati Paddy	Rs. 25/- per qtl.

##### b)

Rice Mills where parboiling facility is available. (HRM Ding, Rania & Kalanwali)	Variety	Rates per qtl.
For Raw Milling	Non Basmati Paddy	Rs. 20/- per qtl.
	Basmati Paddy	Rs. 25/- per qtl.
For Parboiled Rice	Non Basmati Paddy	Rs. 25/- per qtl.
	Basmati Paddy	Rs. 30/- per qtl.

**MODEL-B**

<b>Variety</b>	<b>Milling Rates of Paddy per Qtl</b>
Non Basmati Paddy.	Rs.50/-per qtl.
Basmati paddy.	Rs.50/-per qtl
Golden Sella Basmati.	Rs.55/-per qtl
Brown Basmati Golden.	Rs.110/-per qtl
Brown Basmati Creamy.	Rs.105/-per qtl.

We are enclosing DD No. \_\_\_\_\_ dated \_\_\_\_\_ drawn on \_\_\_\_\_ for Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_) towards EMD for Hafed Rice Mill \_\_\_\_\_.

I / we hereby agree to abide by all the terms and conditions laid down in the tender documents.

**Place :**

**Date :**

**Signature of the Party,**

**Name** \_\_\_\_\_.

**Designation** \_\_\_\_\_.

**Address :** \_\_\_\_\_

**Company / Firm Seal** \_\_\_\_\_.